



## PROGRAM INSTRUCTION

**SUA-26-PI-11**  
**Rescinds SUA-19-PI-02**

**June 1, 2026**

**TO:** Sub-recipients of the State Unit on Aging

**FROM:** Josie Rodriguez, Administrator, State Unit on Aging (SUA) *je*

**BY:** Aaron Adams, Program Coordinator, State Unit on Aging

**SUBJECT:** Procedure Adjustments to Care Management Client Reimbursement

This program instruction specifies changes Area Agencies on Aging (AAA) must comply with for the State Care Management Program.

### **Contributions**

Care Management Units must offer all clients who receive care management services the opportunity to voluntarily contribute to the cost of services, at a minimum, annually. The opportunity to contribute must be voluntary, confidential, specify that services will not be discontinued if contributions are not made, and be based on the client's family income schedule as issued by the State Unit on Aging in SUA-26-PI-10.

### **Reimbursement**

The Department of Health and Human Services will reimburse Care Management Units for costs based on the number of units provided and the approved reimbursement rate, with the exception of any contribution amount received and non-State Unit on Aging funds used to pay for services. AAAs must maintain documentation, as with all other transactions of funds, as verification may be requested by the SUA.

### **Reimbursement Procedures**

Care Management Units may be reimbursed for the previously identified client fee. Due to this change, Care Management Units are no longer required to utilize the PeerPlace Care Management Billing process, including Client and Provider Billing.

The total reimbursable amount will be determined by multiplying the total units provided in a month by the approved reimbursement rate, minus any contributions or other funding from other sources received during the same month. An updated Form C will be made available to all Care Management Units.

**Updated Form C**

- A revised Form C has been created to reflect the change from "Client Responsibility" to "Client Contributions."
- The updated Form C will be uploaded to the SharePoint site for statewide access.
- All Care Management Units must begin using the updated Form C immediately upon the effective date of this Program Instruction.
- Previous versions of Form C must be discontinued and removed from use.

**Revised Cost Calculation Formula**

- The cost calculation formula used to determine client contributions has been updated.
- The Total SUA Cost will include:
  - The Care Management cost;
  - The Medicaid Administrative Claiming 'Reinvestment' total; and
  - Other State Funding.

AAAs must comply with the requirements specified in this guidance beginning May 2026. Compliance includes developing a policy and procedure approved by the Service Area Governing Board and implemented by the Care Management Unit.

If you have questions, please contact Aaron Adams at (402) 315-5155 or [dhhs.aging@nebraska.gov](mailto:dhhs.aging@nebraska.gov), attn.: Aaron Adams.